

2019 考研英语（二）写作强化阶段 20 大必背范文

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摘自《2019 考研英语高分写作》第三章（王江涛，群言出版社，2018 年 3 月版）

一、大作文十大必背范文：

1、社会热点类：经济：2010 年英语（二）真题（《2019 考研英语高分写作》P.162，录音序号 054）

Directions:

In this section, you are asked to write an essay based on the following chart. In your writing, you should

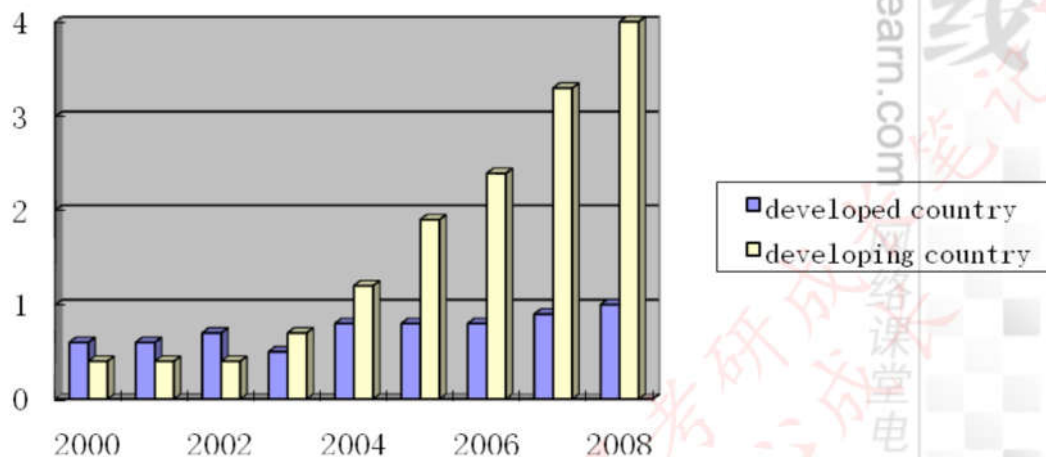
- 1) interpret the chart and
- 2) give your comments.

You should write at least 150 English words.

Write your essay on ANSWER SHEET 2. (15 Points)

Mobile-phone Subscriptions (2000-2008)

(subscription number: billion)



From the information given in the above column chart, we can see a striking contrast between developing and developed countries in mobile-phone subscriptions from 2000 to 2008. During this period, there has been a dramatic increase from 0.4 to 4 billion mobile phone subscriptions in developing countries, while that of developed countries remained steady at just under 1 billion during the decade.

At least two fundamental factors could have contributed to this phenomenon. On the one hand, with the rapid increase in economic development happening in the developing countries, the telecommunication industry in those countries expanded greatly to meet the demand of globalization. As a result, the user base of mobile phones which can narrow the distance between people and link the whole world together, grew at an incredible speed. On the

other hand, the extremely advanced civilization of developed countries means less potential in many aspects including in the area of private telecommunication tools **and their demand for further enlargement of such tools tends to saturate.**

In conclusion, while mobile phones subscriptions, if used carelessly or without restraint, could prove to be a double-edged sword, the fact remains that such phones are already extremely prevalent in both developing and developed countries and even today continue to rise in popularity. If people could imbue themselves with intelligence, prudence and discretion, I am sure that most of them will be able to sidestep the potential drawbacks of mobile phones while taking advantage of all the merits. (245 words)

参考译文

根据以上柱状图提供的信息，我们可以看出，从2000年到2008年，发展中国家和发达国家之间在手机入网方面存在着惊人的对比。在此期间，发展中国家手机入网数从4亿急速增长到40亿，而发达国家的相关数据在10亿之下保持平稳。

至少有两点主要原因造成了这种现象。一方面，随着在发展中国家发生的快速经济增长，这些国家的电信产业必然会适应全球化的需求。因此，使用手机缩短人们之间距离并与全世界联系的人数以惊人的速度增长。另一方面，发达国家极端先进的文明在私人电信工具等诸多领域意味着更少的发展潜力，他们对进一步开发此类工具的需求趋于饱和。

因此，如果不小心或没有节制，手机入网就是一把双刃剑。但事实上，手机入网在发展中国家和发达国家中均十分流行，这种趋势甚至今天还在继续扩大。假如人们多动脑、谨慎些、具有判断力，我确信大多数人都能克服手机入网的弊端，并且利用其优势。

2. 社会热点类：管理：2012年英语（二）真题（《2019考研英语高分写作》P.163，录音序号055）

Directions:

Write an essay based on the following table. In your writing you should

- 1) describe the table ,and
- 2) give your comments

You should write at least 150 words. (15 points)

某公司员工工作满意度调查

年龄/满意度	满意	不清楚	不满意
小于等于40岁	16.7%	50.0%	33.3%
41-50岁	0.0%	36.0%	64.0%
大于50岁	40.0%	50.0%	10.0%

The table clearly reflects the statistics of staff's job satisfaction in a certain company. According to the data given above, we may conclude that the percentage of people satisfied with their jobs is highest among those over 50 years old, at about 40%. In contrast, the percentage of the staff not satisfied with their jobs is about 64% among those in their forties, the highest among all the three age groups.

The major determinant of satisfaction lies in people's various attitudes. On the one hand, staff members in their forties usually have to undertake a lot of responsibilities from both their families and their career. Sometimes they are even under pressure to pursue money, power, high social status, and so on, which are all symbols of success. So, they have the least

satisfaction in their job. **On the other hand**, people over generally have shifted **their life's goals from achieving the ultimate success to a relatively easy and comfortable life, and therefore** are inclined to be much more satisfied with their jobs.

In view of the above reasoning, I am convinced that it is difficult for everyone to be content with their job. And it is advisable that people should adjust expectations for work, and that companies should pay more attention to the welfare of their staff. (217 words)

参考译文

这张表格清楚反映了某公司员工工作满意度的统计数据。根据给出的数据，我们可以看出 50 岁以上的人工作满意度最高，约为 40%。相反，41 至 50 岁之间的人在三个群体中不满意程度最高，约为 64%。

主要的决定因素是人们的态度。一方面，41 至 50 岁之间的员工通常不得不承担来自于家庭和职业的双重责任。有时他们甚至承受着获取金钱、权力、较高的社会地位等压力，而这些都象征着成功。因此，他们对工作的满意度最低。另一方面，50 岁以上的人通常已经将人生目标从最终的成功转变为一种相对轻松、舒适的生活，因而更容易对工作感到满意。

鉴于上述论证，我认为很难做到每个人都对工作满意。建议人们调整对工作的期望，而企业也应对员工的幸福多加重视。

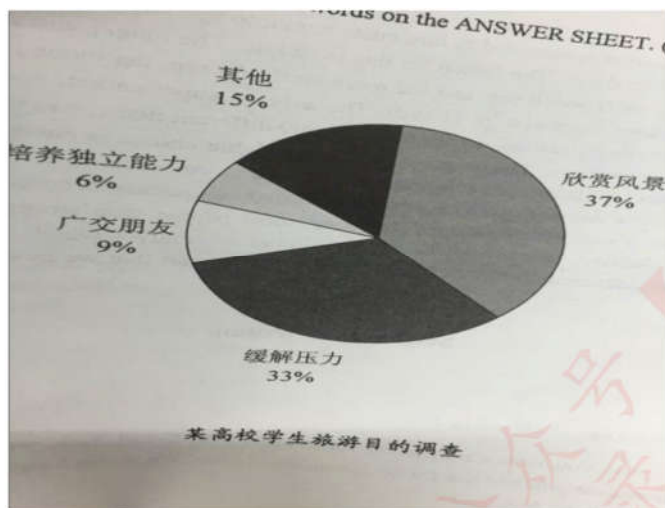
3. 社会热点类：旅游：2016 年英语（二）真题（《2019 考研英语高分写作》P.165，录音序号 056）

Directions:

Write an essay based on the following chart. In your writing, you should

- 1) interpret the chart, and
- 2) give your comments.

You should write about 150 words on the ANSWER SHEET. (15 points)



This pie chart clearly illustrates the purposes of touring for students in a certain university. **As is reflected by the diagram**, 37 percent of college students travel **in order to** appreciate the scenery. **Next comes** the aim of relieving pressure, **accounting for** 33% percent. **By contrast, the percentages of** students travelling aiming at others, making friends and cultivating independence **account for** 15%, 9% and 6% **respectively**.

Several primary factors could contribute to this phenomenon. In the first place, travel

can offer us a wide range of experiences. In travelling, we may join tourists marveling at the incredible power of Niagara Falls, mingle with the happy throngs strolling in the Paris boulevards and experience the bitterness and joy of people on different lands and in different times. **In the second place, college students**, who have to juggle academic work, romantic relationships and a busy social calendar, **are particularly susceptible to** pressure. By touring, they can successfully manage and reduce stress.

Taking all these factors into consideration, we may predict that with the quickening pace of campus life and ever-increasing pressure, the number of university students touring **will keep growing in the forthcoming decade.** (192 words)

参考译文

这幅饼状图清楚地揭示了某高校大学生的旅游目的。如图表所示, 37%的大学生为了欣赏风景而旅游。接下来是为了缓解压力的目的, 占了 33%。相反, 为了其他、广交朋友、培养独立能力旅游的大学生百分比分别各占 15%、9%和 6%。

一些主要原因可以解释这种现象。一方面, 旅游能够充实我们的人生经历。在旅行中, 我们可以和游客一起, 赞叹尼亚加拉瀑布那雷霆万钧之势, 和喜洋洋的人群一起穿过巴黎的林荫大道, 还可以体验不同时代、不同国土上人们的酸甜苦辣。另一方面, 大学生不得不对学习、恋爱和繁忙的社交日程, 很容易感受到压力。通过旅游, 他们可以成功地应对并缓解压力。

考虑到所有这些因素, 我们可以预计: 随着校园生活节奏的加快和日益增大的压力, 旅游的大学生数量在未来几年将持续增加。

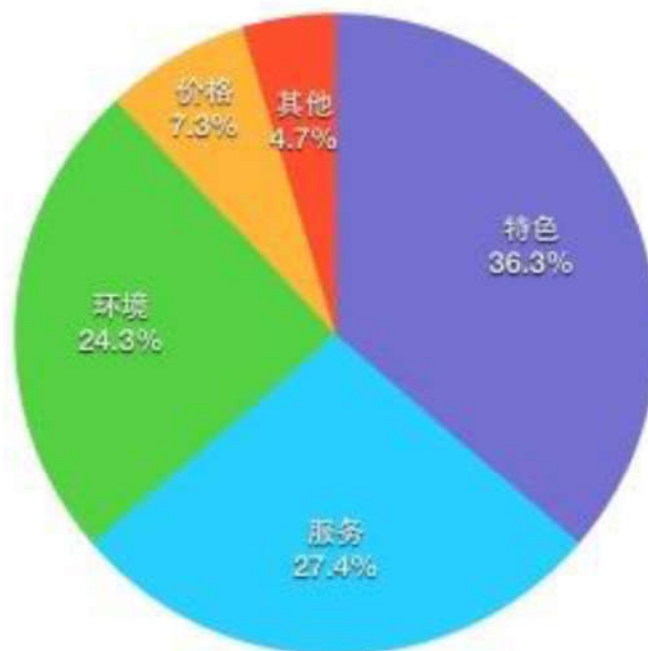
4. 社会热点类: 经济: 2018 年英语(二)真题(《2019 考研英语高分写作》P.167, 录音序号 057)

Directions:

Write an essay based on the following chart. In your essay, you should

- 1) interpret the chart, and
- 2) give your comments.

You should write about 150 words neatly on the ANSWER SHEET. (15 points)



2017年某市消费者选择餐厅时的关注因素

The pie chart above clearly reveals the factors of consumers' concern on choosing restaurants in a certain city in 2017. Among all the five categories, the percentages of feature, service and environment are the highest, accounting for 36.3%, 27.4% and 24.3% respectively. On the contrary, the statistics of price and other factors take up merely 7.3% and 4.7% respectively, the lowest among the five groups.

Several primary causes that contribute to the above-mentioned phenomenon could be summarized as follows. In the first place, with the prosperity of economy in China and the increase of people's income in recent decades, a large number of people are paying more attention to the features of a restaurant instead of prices. In the second place, in a bid to develop interpersonal relationship and enjoy comfortable life, consumers in mounting numbers prefer service and environment to other factors.

With due consideration of all these contributors, we may predict that with the speedy development of our society, customers in expanding numbers will attach utmost significance to the feature, service as well environment of a restaurant rather than prices or other factors.

参考译文

上述饼状图清晰揭示了2017年某市消费者选择餐厅时关注的因素。在所有五组数据中，特色、服务、环境的百分比是最高的，分别占36.3%、27.4%和24.3%。相反，价格和其他因素的数据只占7.3%和4.7%，在这五组中是最低的。

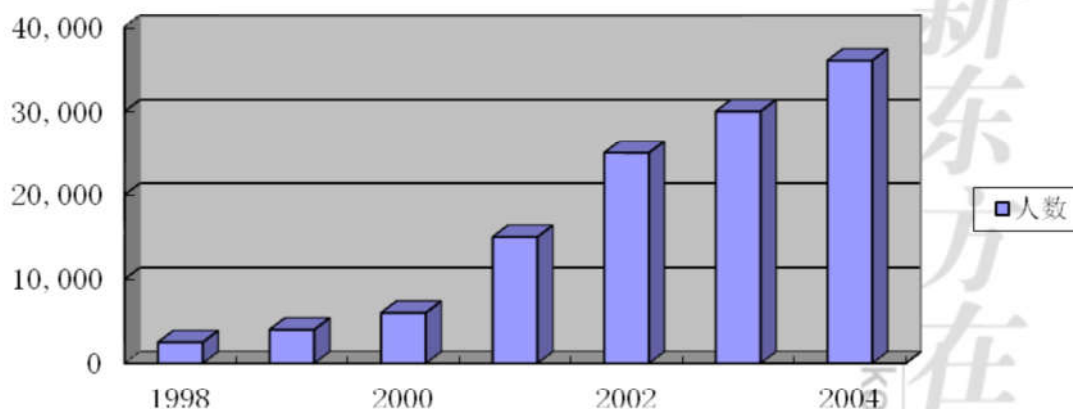
造成上述现象的主要原因可以概括如下。首先，随着中国经济的繁荣和近几十年来人们收入的增加，很多人越来越关注餐厅的特色，而不是价格。其次，为了拓展人际关系，享受舒适的生活，越来越多的消费者选择服务与环境而非其他。

考虑到所有这些因素，我们可以预计，随着社会的迅速发展，越来越多的消费者将更加重视餐厅的特色、服务、环境，而不是价格或其他因素。

5、教育文化类：教育：2006年MBA真题（《2019考研英语高分写作》P. 168，录音序号058）

Directions: In this section, you are asked to write an essay based on the following diagram. Describe the diagram and analyze the possible causes. You should write at least 150 words.

1998-2004年全国工程硕士招生录取人数



工程硕士：Master of Engineering

The diagram above clearly illustrates that a dramatic elevation has occurred in the recruitment of Master of Engineering (ME) in China during the past seven years. According to the statistics given above, we may conclude that the recruitment of MEs was on a steady rise from 1998 to 2004. In 1998, the number was at a low of only about 2,500. Surprisingly, it reached to more than 35,000 in 2004, within no more than seven years.

Some driving factors that contribute to the above-mentioned changes may be summarized as follows. First and foremost, China has become particularly active in manufacturing, which has led to an increased demand for qualified engineers. In addition, the development of the job market on the whole cannot keep pace with the expansion of college graduates, which has obliged a large number of students to stay on campus for another three years to get better prepared for their careers. Last but not least, working pressure is another reason. Taking all these factors into account, we may predict that with the speedy development of our society, the number of recruitment of MEs will keep growing in the forthcoming decade.

On the other side of the coin, however, this tendency may bring about a good many problems, such as the waste of talent. It is necessary for us to take effective measures to ensure this situation doesn't get out of hand, and encourage students to choose majors in which both theoretical knowledge and practical skills will be demanded in the job market. (254 words)

参考译文

上述图表清楚地揭示了过去七年中国的工程硕士招生录取人数急剧增长。根据上面给

出的数据，我们可以得出结论：从 1998 到 2004 年，工程硕士招生录取人数稳步增长。1998 年，招生人数较少，只有大约 2500 人。令人惊讶的是，到 2004 年招生人数在不到七年的时间里达到 3.5 万人以上。

促成上述变化的一些主要原因可以概括如下。首先，中国在制造业方面变得异常活跃，这使得对高素质工程师的需求增长。此外，就业市场的总体发展无法跟上大学毕业生人数的增加，这促使很多学生在校园里再呆三年时间，为就业做更好的准备。最后，工作压力是另外一个原因。考虑到所有这些因素，我们可以预计：随着社会的迅速发展，工程硕士的招生人数在未来十年将会继续增加。

然而，问题的另一方面，这种趋势可能带来很多问题，例如人才的浪费。我们必须采取有效的措施确保这一状况不会失控，同时鼓励学生们选择那些在就业市场上需要的既有理论知识又有实践技能的专业。

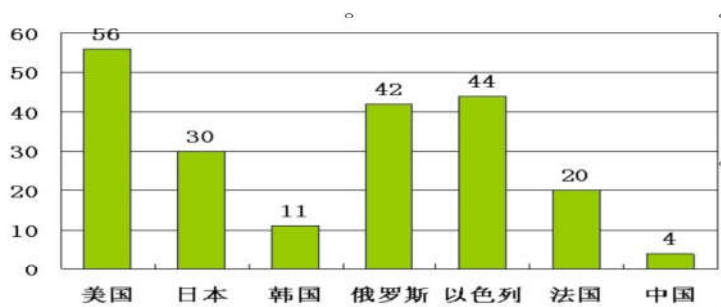
6. 教育文化类：教育:2017 年英语（一）真题改革版（《2019 考研英语高分写作》P.169，录音序号 059）

Directions:

Write an essay based on the following chart. In your writing, you should

- 1) interpret the chart, and
- 2) give your comments.

You should write about 150 words on the ANSWER SHEET. (15 points)



2013年世界各国人均年阅读量统计图

The column chart above reveals clearly the statistics of reading quantity per person in seven countries in 2013. Based upon the data, the numbers of reading volumes in the U.S., Israel and Russia are highest among the seven nations, accounting for 56, 44 and 42 books per person respectively. On the contrary, those in Korea and China are lowest, taking up merely 11 and 4 books.

This tendency is rather disturbing, for reading extensively is no less necessary to one's mental life than fresh air is to one's physical life. From reading extensively, we can derive companionship, experience and instruction. First and foremost, a good book is our faithful friend. It can increase our contentment when we are cheerful and happy, and lessen our pain when we are sad or lonely. Furthermore, reading extensively can also offer us a wide range of experiences. Few of us can travel far from home or live long over one hundred, but all of us can live many lives through the pages of books. Last but not least, reading extensively can increase our intellectual ability, broaden our minds and make us wise.

Though with the advent of TV, cell phone and the Internet, books are no longer read as extensively as they once were, nothing can replace the role that reading extensively plays in our lives.

参考译文

上述柱状图清晰地揭示了 2013 年七个国家人均阅读量的统计结果。根据数据，美国、以色列和俄罗斯的阅读量在七个国家中最高，分别是 56 本，44 本和 42 本。相反，韩国和中国的阅读量最低，只有 11 本和 4 本。

这种倾向令人担忧，因为我们应该知道，多读书对人的精神生活而言，犹如新鲜空气对人的身体，同样是十分必需的。从读书中我们可以收获友谊，获得经验，受到教益。首要的是，一本好书就是我们忠实的朋友。当我们开心和快乐时，书能增添我们的满足感；当我们伤心和孤独时，书能减轻我们的痛苦。书还能向我们提供各种经历。我们中很少人能到很远的地方去旅行，或者活过一百岁，但是通过读书我们能经历很多种不同的生活。最后但同样重要的是，读书能增加我们的知识技能，开阔我们的眼界，使我们变得有智慧。

虽然随着电视、手机和网络的出现，读书的人没有以前多了，但没有什么东西可以取代书籍在我们生活中的作用。

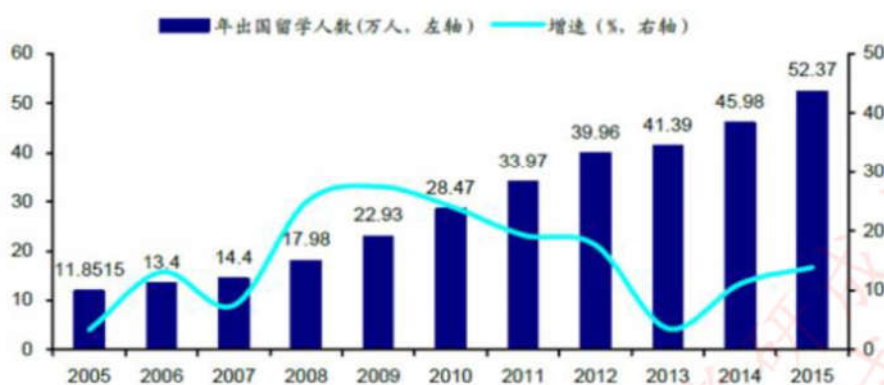
7、教育文化类：教育：2013 年英语（一）真题改革版（《2019 考研英语高分写作》P. 170，录音序号 060）

Directions:

Write an essay based on the following chart. In your writing, you should

- 1) interpret the chart, and
- 2) give your comments.

You should write about 150 words on the ANSWER SHEET. (15 points)



2005-2015 中国出国留学人数及增速

The chart above clearly reflects the amount of people studying abroad and the growth rate between 2005 and 2015 in China. According to the survey, the number of people studying overseas has been on a steady rise from 118,000 to 523,000. However, its growth rate fluctuated dramatically between approximately 5% and nearly 30%.

Several major factors contribute to the aforementioned changes. On the one hand, for the majority of people, living and studying in a foreign country provides an excellent opportunity to expand their knowledge. In order to become truly proficient in a foreign language, it is vital to learn its culture—including social interaction, customs and conventions, and so on. On the other hand, overseas studies would also provide us with a valuable chance to learn how to be more open-minded and independent. It takes a person with strong willpower and an independent spirit to live alone and fully adapt to the culture of a foreign land.

To sum up, by studying abroad, people would be able to augment their linguistic knowledge and deepen their cultural understanding, to the benefit of their future careers. In the meanwhile, those equipped with the qualities of open-mindedness and independence will be able to contribute more effectively to, and be more competitive in, the modern-day workplace. (213 words)

参考译文

上述图表清晰反映了从 2005 年到 2015 年中国出国留学人数及其增长率的数据。根据调查, 出国留学人数从 11.8 万稳步增长到 52.3 万。相反, 其增长率在大约 5% 至将近 30% 之间急剧波动。

几个主要的原因造成了上述变化。一方面, 对大多数人来说, 能在外国生活和学习, 将给他们提供一个扩大知识面的绝佳机会。要想真正精通一门外语, 了解这个国家的文化极其重要, 包括其社会交往、风俗习惯等等。另一方面, 海外留学会为人们提供一次宝贵的机会, 来学习如何让自己心胸更加开阔, 个性更加独立。这需要一个人凭借顽强的毅力和独立的精神独自生活并且充分适应异国文化。

总之, 在国外留学, 人们可以充实我们的语言知识, 加深对文化的理解, 从而对以后的职业生涯大有裨益, 同时, 那些心胸开阔、个性独立的人能更有效、更有竞争力地参与到当今的工作中来。

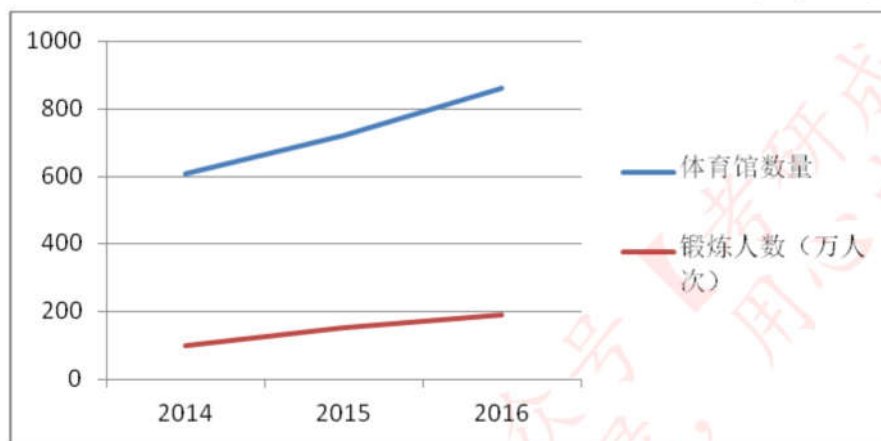
8、社会热点类：健康：1996 年考研真题改革版（《2019 考研英语高分写作》P.172, 录音序号 061）

Directions:

Write an essay based on the following chart. In your writing, you should

- 1) interpret the chart, and
- 2) give your comments.

You should write about 150 words on the ANSWER SHEET. (15 points)



2014-2016 某市体育馆数量及锻炼人数

The line chart above illustrates clearly the data of gymnasiums and people doing exercises in a certain city between 2014 and 2016. As is revealed in the graph, the statistics of people doing exercises has been on a steady rise from one million to nearly two million, while the number of gyms increased considerably from 600 to 860, a rise of about 260.

Several factors could contribute to this tendency. In the first place, with the quickening

pace and ever-increasing pressure of urban life, people in growing numbers are suffering either physical or mental problems. Thus, gymnasiums in mounting numbers have been built by concerned departments. In the second place, the desire for health is universal. Accordingly, people variously choose jogging, playing basketball, swimming, skating, climbing or riding as their regular exercises because exercise never fail to make us stronger and more energetic.

As far as I am concerned, I have a peculiar interest in yoga as a form of exercise. An hour's exercise every day usually makes me feel healthier and more vigorous. Besides, I never touch any cigarette or wine, nor do I stay up late. Instead, I keep a balanced diet and go to bed before 11 o'clock at night, because I believe burning the midnight oil is harmful to health. More importantly, an optimistic attitude toward life makes me confident and persistent. To sum up, all these practices guarantee a fit health and a happy life.

参考译文

上述线状图清晰地显示了 2014 年至 2016 年体育馆的数量和锻炼人数。如图所示，锻炼人数从一百万人稳步增加到近两百万人，同时，体育馆数量从 608 座急剧增加到 860 座，增长了约 260 座。

几个因素促成了这一趋势。首先，随着都市生活节奏的加快和压力的不断增加，越来越多的人开始面临生理或心理问题。因此，相关部门建设了越来越多的体育馆。其次，对于健康的渴望很普遍。因此，人们各自选择慢跑、打篮球、游泳、滑冰、爬山或骑车作为日常锻炼方式，这是因为这些运动总是使他们更强壮和更加精力充沛。

就我而言，我对瑜伽这种锻炼形式有特殊的兴趣。每天一小时的锻炼通常使我感到更健康而且更有活力。此外，我从不吸烟喝酒，也不熬夜。相反，我保持均衡饮食，而且晚上 11 点之前上床睡觉，因为我相信熬夜对健康有害。更为重要的是，对生活乐观的态度使我充满自信而且坚持不懈。总之，所有这些锻炼可以保证我有健康的体魄和快乐的生活。

9、社会热点类：人口老龄化：2005 年考研真题改革版（《2019 考研英语高分写作》P.173，录音序号 062）

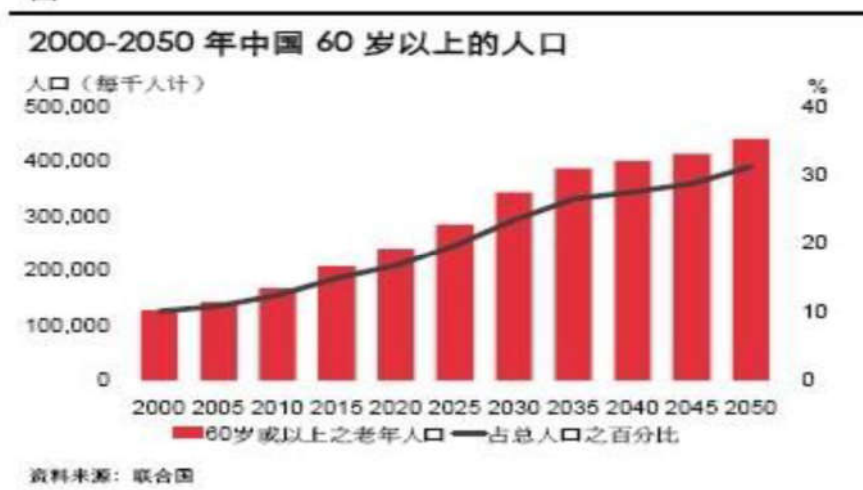
Directions

Write an essay based on the following chart in your writing, you should interpret the chart, and

give your comments

You should write about 150 words.

图 1



As can be seen from the mixed charts above, the population aging over 60 years old in China has increased markedly from 2000 and will continue to grow in the coming decades. From the statistics given in the diagram, we can estimate that there were 120 million aged people in 2000, accounting for about 10% of the total population, while the number will shoot up to 450 million in 2050, approximately 35% of the total.

From my point of view, the government, the society and the children of the old all should care for the old together. Only one or two parties' involvement will not be enough. How well we handle this social issue reflects the degree of civilization of our country. To begin with, all citizens with income pay taxes to the government, so the authority is obliged to ensure a stable and happy life for its people. In addition, society, including companies, associations and organizations should play a positive role in helping aged people, both financially and spiritually. Last but not least, the children of the elderly should be responsible for their parents, because parents not only bring them to the world, but also raise them to be a useful citizen.

In conclusion, I suggest that the whole society should create an environment conducive to the rest life of the elderly. No one can escape the obligation.

参考译文

如上述混合图所示，中国 60 岁以上的人口从 2000 年起已经显著增多，在未来几十年内仍然呈上升趋势。根据图表中给出的数据我们可以估计，2000 年，60 岁以上人口是 1.2 亿，约占总人口的 10%，而到 2050 年，老年人的数量将猛增到 4.5 亿，约占总人口的 35%。

在我看来，政府、社会和子女应该共同照顾老年人，只有一方或两方的参与是不够的。我们如何处理这一社会问题反映了我们国家的文明程度。首先，所有有收入的市民都给政府交税，因此政府必须确保其人民拥有稳定幸福的生活。其次，包括各个公司、协会和组织在内的整个社会都应该从物质和精神上在帮助老年人方面发挥积极作用。最后但同样重要的是，由于父母不仅把子女带到这个世界，还把他们的培养成有用的公民，因此老人的子女应该对其父母负责。

总之，我认为整个社会应该为老年人的幸福生活创造一个有益的环境。没人能够逃避责任。

10、社会热点类：网上购物：2011 年四级真题改革版（《2019 考研英语高分写作》P. 174，

录音序号 063)

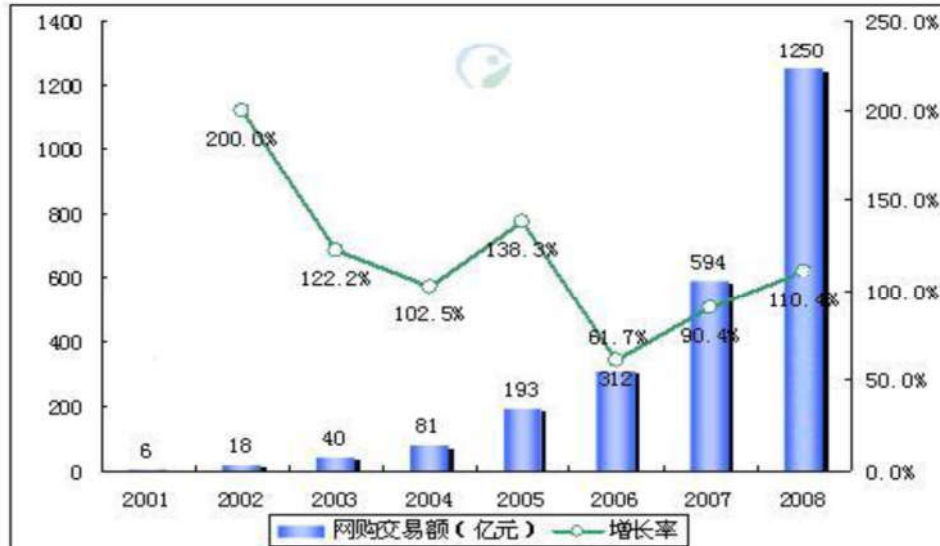
Directions

Write an essay based on the following chart in your writing, you should

1) interpret the chart, and

2) give your comments

You should write about 150 words.



The column chart above illustrates the turnover in online shopping and its growth rate in China from 2001 to 2008. During the period, there was a dramatic increase from 0.6 billion in 2001 to 125 billion in 2008 in turnover. Meanwhile, the growth rate decreased from 200% to 110.4 percent, a decline of about 90 percent point.

While online shopping is not without its risks, it offers an excellent alternative to traditional way of shopping. The first reason that e-shopping is so appealing is its relative ease and convenience. For conscientious students with hectic schedules, purchasing items on eBay or Taobao.com, among other websites, is an excellent way to free up valuable time for their studies. The second advantage of online shopping is that it is available 24/7. Being able to shop at any and all hours of the day is conducive to the late nights associated with the modern lifestyle; at the same time it means that people no longer have to plan their activities around stores' opening hours.

Despite the advantages to peoples of making purchases online, there are also a few caveats that young people should bear in mind. Firstly, the speediness and convenience of e-shopping many encourage frivolous or unnecessary spending by inducing people to buy more than they had initially intended. Secondly, there is a chance that those people who are already introverted may become even more alienated from the outside world. (237 words)

参考译文

上述柱状图揭示了 2001 至 2008 年中国网上购物的交易额和增长率。在这段时期, 网购交易额从 2001 年的 6 亿元急剧增长到 2008 年的 1250 亿元。同时, 增长率从 200% 下降到 110.4%, 大约下降了 90 个百分点

尽管网上购物并非零风险, 但它相对于传统的购物方式, 它为人们提供了一个极好的选

择。网上购物如此吸引人们的第一个原因就是，它相对来说比较容易和方便。学习比较认真的同学们都有着比较繁忙的时间表，在易趣和淘宝等网站上购物是一个非常好的方式，可以省出宝贵的学习时间。网购的第二个好处就是购物没有任何时间限制。人们在一天中的任何时候都可以买东西，这与现代生活方式中晚睡的作息时间相符，与此同时这也意味着人们不再必须按照商店营业时间来计划自己的活动了。

尽管在网上购物有很多好处，但年轻人也应该在心里记住几点忠告。首先，网购的快速和方便可能会诱导人们很轻率地购买比预计要多得多的、原本不需要的东西。其次，那些本来就内向的人们可能会变得与外面的世界更加疏远。

二、小作文十大必背范文

1. 辞职+道歉信：2005 年真题（《2019 考研英语高分写作》P. 101，录音序号 034）

Directions:

Two months ago you got a job as an editor for the magazine Designs & Fashions. But now you find that the work is not what you expected. You decide to quit. Write a letter to your boss, Mr. Wang, telling him your decision, stating your reason(s), and making an apology.

Write your letter with no less than 100 words. Write it neatly on ANSWER SHEET2. Do not sign your own name at the end of the letter; use "Li Ming" instead. You do not need to write the address. (10 points)

Dear Mr. Wang,

I am very grateful to have been employed by you for the past two months as an editor for your magazine *Design & Fashions*. I appreciate the opportunity of having worked here with you and my other colleagues. The experiences I had here are ones I will not forget for my entire life.

However, as a young man whose primary interest is in computer science rather than fashion design, I have found that my present job doesn't fall in with my previous training and strength. I have therefore decided to quit this job to pursue other opportunities that may conform better to my educational background.

Please accept my sincere apologies for any inconveniences my leaving may cause. (117 words)

Yours truly,
Li Ming

参考译文

尊敬的王先生：

十分感激您在过去的两个月聘用我为杂志《设计与时尚》的编辑。我非常珍惜这个和您以及其他同事共事的机会。这将是我一生中很难忘的经历。

但是，对于一个喜欢计算机科学远多于时尚设计的年轻人来说，我发现目前的工作并不符合我的教育背景与个人强项。因此，我决定辞职，找一份与我的教育背景更加相关的工作。

我为我的离职造成的不便深表歉意。

您真诚的，
李明

2. 请求信：2006 年考研真题（《2019 考研英语高分写作》P.103，录音序号 035）

Directions:

You want to contribute to Project Hope by offering financial aid to a child in a remote area. Write a letter to the department concerned, asking them to help find a candidate. You should specify what kind of child you want to help and how you will carry out your plan.

Dear Sir or Madam,

Moved by the noble cause of Project Hope and encouraged by what has been achieved so far, I would like to contribute my bit to the project by offering financial aid to a child in a remote area of your province.

I would be much grateful if you could help me seek out a girl who has just started schooling but whose family cannot afford her education. My plan is to pay for her tuition on an annual basis till she finishes her secondary education. I would like to remit my donation directly to a bank account opened by her family in her local area.

Yours truly,
Li Ming

参考译文

尊敬的先生或女士：

希望工程这项高尚的事业感动了我，同时这项工程迄今所取得的成就也鼓舞了我。因此，我想通过给贵省偏远地区的一个孩子提供经济帮助，来为希望工程贡献我的微薄之力。

如果您能帮助我找到一个刚开始上学但家庭无法为其负担学费的小女孩，我将不胜感激。本人计划按年度支付她的学费直至她中学毕业。我希望把捐款直接汇给她的家人在当地开设的银行帐户中。

您真诚的，
李明

3. 建议信：2007年真题（《2019考研英语高分写作》P.104，录音序号036）

Directions:

Write a letter to your university library, making suggestions for improving its service.

Dear Sir or Madam,

I am a student in this university who regularly comes to the library to spend my spare time. **Generally speaking, the services you offer here are quite good; however, I have some suggestions for you to adopt. And I would greatly appreciate your taking my suggestions into consideration.**

To begin with, will you please prolong the time for reading? In the daytime, most of the students are having class, so they can't come to the library. **Moreover,** some of the books on the shelves are out of date. **If you could be so kind as to** provide us with some books such as the

latest magazines, **we would be grateful.**

I really wish to have a more comfortable library. **Thank you for your time and consideration.** (126 words)

Yours sincerely,
Li Ming

参考译文

尊敬的先生或女士：

我是本校的一名学生，常来图书馆度过业余时间。总而言之，您这里提供的服务相当不错，但我有一些建议希望您采纳。如果您能好心考虑我的建议，我将非常感谢。

首先，是否可以请您延长阅读时间？在白天，大多数学生在上课，来不了图书馆。其次，书架上有些书已经过时了。如果您能好心提供一些例如最新杂志等更新的刊物，我们将非常感谢。

我非常希望拥有一个更加舒适的图书馆。再次感谢您的时间和关注。

您真诚的，
李明

4. 告示：2010年考研英语（一）真题（《2019考研英语高分写作》P.106，录音序号037）

Directions:

You are supposed to write for the postgraduate association a notice to recruit volunteers for an international conference on globalization. The notice should include the basic qualification of applicant and the other information you think relative.

*You should write about 100 words on ANSWER SHEET 2. **Do not** sign your own name at the end of the notice. Use " postgraduate association " instead. (10 points)*

Notice

January 9, 2010

Volunteers are needed for the International Conference on Globalization to be held on this campus in early July. Basic requirements are familiarity with the theme of the conference and proficiency in English. Other requirements include good interpersonal communication abilities, familiarity with our city's tourist attractions and its history, proper manners, and sense of responsibility. Preference will be given to those experienced in international conference or other similar activities.

Call 86754321 or send messages to postgr_ass@ccc.edu.cn for an application and for information on the interview. Phone and email enquiries are encouraged; no visits please.

(94words)

Postgraduate Association

参考译文

告示

2010年1月9日

本校将于七月初举行关于全球化的国际研讨会，现招募志愿者。基本要求是熟悉本次会议的主题以及精通英语。其他要求包括人际沟通能力、熟悉我市的景点及历史，举止恰当以及有责任感。在国际会议或其他类似活动中具有相关经验者优先考虑。

申请职位以及咨询面试相关信息，[请致电 86754321](tel:86754321) 或[发送邮件到 postgr@ccc.edu.cn](mailto:postgr@ccc.edu.cn)。欢迎垂询，谢绝来访。

研究生会

5、感谢信：2010 年英语（二）真题（《2019 考研英语高分写作》P.107，录音序号 038）

Directions:

You have just come back from the U.S as a member of Sino-American cultural exchange program. Write a letter to your American colleague to

- 1) express your thanks to his/her warm reception,
- 2) welcome him/her to visit China in due course.

Dear Bob,

I have just arrived at my home from the airport. As I sit down at my desk, I just want to write a letter to you to thank you for your warm reception in the cultural exchange program. You and your family left a deep impression upon me. Indeed, the program is one of the most wonderful memories in my life.

I remember you mentioned wanting to travel in China. Well, if you come to China, you will be warmly welcomed, and it will be my pleasure to be your guide here. If you would like, send me a list beforehand of the places you would like to visit.

Please give my best regards to your family. (117 words)

Sincerely yours,
Zhang Wei

参考译文

鲍勃：

我刚从机场回到家里。坐在书桌旁，我只想给你写封信来感谢你在本次文化交流项目中的热情接待。你和你的家人给我留下了深刻的印象。这个项目真的是我一生中最美好的回忆之一。

我记得你曾经说过你想来中国旅行。好吧，如果你来到中国，你将受到热烈欢迎，而且我很荣幸做你的导游。如果你愿意的话，把你参观的地方列张单子发给我。

在此向你的家人致以诚挚的祝福。

你真诚的，
张伟

6、投诉信：2012 年英语（二）真题（《2019 考研英语高分写作》P.109，录音序号 039）

Directions:

Suppose you have found something wrong with the electronic dictionary that you bought from an online store the other day. Write an email to the customer service center to

- 1) *make a complaint, and*
- 2) *demand a prompt solution.*

Dear Sir or Madam,

I bought an electronic dictionary from your online store on January 1st, but after using it for a short period of time, I found it has some problems.

To begin with, the battery needs recharging after a mere 2 hours of use. This means that I need to carry my charger with me when I go out for a day. In addition, the buttons on the electronic dictionary are so small that it is nearly impossible to type anything with them. Personally, I find this to be completely unacceptable.

Therefore, I would like to either change for another model that works better or a full refund. Your help is greatly appreciated. (111 words)

Yours sincerely,
Zhang Wei

参考译文

尊敬的先生或女士：

1月1日我在贵网店购买了一部电子词典，但在使用了一段时间之后，我发现它有一些问题。

首先，在仅仅使用两小时之后，电池就需要充电。这就意味着当我出门一天时，就需要随身携带充电器。此外，这部电子词典的按键如此之小，以至于几乎无法通过键盘输入任何东西。对我个人而言，我认为这一点完全不能接受。

因此，我希望要么为我换一个能正常运行得更佳的型号，要么全额退款。非常感谢您的帮助。

您真诚的，
张伟

7. 邀请信：2013年考研英语（一）真题（《2019考研英语高分写作》P.110，录音序号040）

Directions:

Write an e-mail of about 100 words to a foreign teacher in your college, inviting him/her to be a judge for the upcoming English speech contest.

You should include the details you think necessary.

Dear Professor Smith,

On behalf of the “Talents” English Speech Contest committee, I’m writing to invite you to be our new judge. As the core part of our “Foreign Culture Festival”, this school-wide contest is due to be held in the Students’ Auditorium on May 12(next Sunday), and I believe that you can give our competitors some enlightening comments as both a native-English speaker and a knowledgeable professor. Specifically, the event will start at around 7:00 p.m., and last for 2 hours at most. At the end of it, we will have some hand-made presents for each judge and competitor.

Once again, we sincerely hope you can be the judge for our competition. Please RSVP before this weekend. (115 words)

Yours sincerely,

Li Ming

Chairman of the "Talents" Speech Contest Committee

参考译文

尊敬的史密斯教授:

谨代表“天才”英语演讲比赛委员会,我写这封邮件是为了邀请您担任我们的新评委。作为“外国文化节”的核心部分,这场全校性的比赛将在5月12日(下周日)在学生大礼堂举行,而且我们相信您作为一位英语为母语人士和知识渊博的教授,能给参赛选手一些启发性的评论。具体来讲,这场比赛将在晚上七点左右开始,最多持续两小时。比赛最后,我们将给每位评委和选手送上一些手工礼物。

我们再次真诚希望您能成为我们比赛的评委。本周末之前盼即赐复。

您真诚的,

李明

“天才”演讲比赛委员会主席

8、推荐信:2015年英语(一)真题(《2019考研英语高分写作》P.112,录音041)

Directions:

You are going to host a club reading session. Write an email of about 100 words recommending a book to the club members.

You should state reasons for your recommendation.

You should write neatly on the ANSWER SHEET.

Do not sign your own name at the end of the letter. Use "Li Ming" instead.

Do not write the address. (10 points)

Dear Friends,

As the host of the upcoming reading session, I am writing the email to recommend my favorite book to you, *Tao Te Ching*, which is written by Lao Tzu.

The primary causes of my recommendation are as follows. To begin with, it is the best-loved of all the classical books of China and the most universally popular. In addition, the book encapsulates the main tenets of Taoism, and upholds a way of being as well as a philosophy and a religion. The dominant image in the book is of the Way, the mysterious path through the whole cosmos modeled on the Milky Way that traverses the heavens.

I hope the above information will help you to know the book. If you need any further information about this selection, please do not hesitate to contact me. (135 words)

Yours sincerely,

Li Ming

参考译文

亲爱的朋友们:

作为即将到来的读书会的主持人,我写这封邮件是为了向大家推荐我最喜欢的一本书,那就是老子写的《道德经》。

我推荐本书的主要原因如下。首先,这本书是中国经典古籍中最受热爱的、流传最广的一本。其次,这本书概述了道家的基本宗旨,并崇尚一种生存之道,同时也是一种哲学和一种宗教。该书的主要精神是“道”,以横贯天际的银河为模型的贯穿整个宇宙的神秘之道。

希望上述信息能够帮助大家了解这本书。如需要有关本书更多的信息，尽可与我联系。

您真诚的，
李明

9. 2017 年英语（一）真题：推荐信（《2019 考研英语高分写作》P.113，录音序号 042）

Directions:

You are to write an email to James Cook, a newly arrived Australian professor, recommending some tourist attractions in your city. Please give reasons for your recommendation.

You should write neatly on the ANSWER SHEET.

Do not sign your own name at the end of the email. Use “Li Ming” instead.

Do not write the address. (10 points)

Dear Professor Cook,

We are greatly honored to invite you as the guest professor of our university. I would like to recommend two scenic spots in our city: the Palace Museum and the Great Wall.

The primary reasons are as follows. To begin with, the Palace Museum, also known as the Forbidden City, was the imperial palaces of the Ming and Qing Dynasties. It is also the largest piece of the ancient Chinese architecture currently existing. Meanwhile, the Great Wall, symbolizing China’s ancient civilization, is one of the world’s most renowned projects. As the great creation of ancient Chinese people and one of the wonders of the world, it was listed as one of the world heritage sites by the United Nations Educational, Scientific and cultural Organization (UNESCO) IN 1987.

I hope you will have the opportunity to visit one or both of these spots. We wish you enjoy your stay in our city. (151 words)

Sincerely yours,
Li Ming

参考译文

尊敬的库克教授：

我们非常荣幸地邀请您来我校做客座教授。我想推荐本市的两个景点：故宫和长城。

主要原因如下。首先，故宫博物馆也被称为紫禁城，曾经是明代和清代的皇家宫殿。这座宫殿也是目前仍然屹立的最大的中国古代建筑。同时，长城象征着中国的古代文明，是世界上最著名的工程之一。长城是中国古代人民的伟大创造，也是世界奇迹之一，1987 年被联合国教科文组织列为世界遗产之一。

我希望您将有机会参观这两个景点。我们希望您享受待在本市的时光。

您真诚的，
李明

10、2017 年英语（二）真题（《2019 考研英语高分写作》P.115，录音序号 043）

Directions:

Suppose you are invited by Professor Williams to give a presentation about Chinese culture to a group of international students. Write a reply to

- 1) accept the invitation, and
- 2)introduce the key points of your presentation.

You should write neatly on the ANSWER SHEET.

Do not sign your own name at the end of the email. Use “Li Ming” instead.

Do not write the address. (10 points)

Dear Prof. Williams,

I am extremely honored to accept your invitation to give a presentation to a host of foreign students on Chinese culture.

Here are the key points of my presentation. **First of all, compared with Westerners, the Chinese people have traditionally paid more attention to the harmonious relationship between human beings and nature. “Nature and Man are one” is a familiar statement in traditional Chinese ideology. In addition, in Chinese thought, much emphasis is laid upon moral cultivation, the refinement of temper, and the spiritual enlightenment on the part of individual rather than upon the logic reasoning.**

My appreciation to you for your generous help is beyond words. I am looking forward to hearing from you soon.

Yours sincerely,

Li Ming

参考译文

尊敬的威廉斯教授：

我非常荣幸地接受您的邀请，为一群留学生做一场关于中国文化的报告。

下面是我的报告的要点。首先，与西方人相比，中国人传统上一直更注重人与自然的和谐关系。在中国传统思想中，“天人合一”是一个为人所熟知的论断。其次，中国传统思想很注重个人修养的提升，关注“修身养性”，相比逻辑推理，更为重视心灵体悟。

我对您慷慨帮助的感谢难以言表。盼即赐复。

您真诚的，

李明